



OAKLAND COUNTY REPUBLICAN PARTY

BYLAWS

(As Revised 2021)

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Article 1 - Name and Purpose

Section 1.1: Name

These Bylaws pertain to the OAKLAND COUNTY REPUBLICAN PARTY (hereinafter referred to as the "OCR").

Section 1.2: Purpose

The purpose and object of the OCR shall be to Perform all duties in accordance with the Bylaws of the Michigan Republican State Committee, and all duties as provided by law, and such other duties not prohibited by law that would benefit the general welfare of the Oakland County Republican Party. Furthermore, the OCR will work in close cooperation with other Republican State, District and local County club organizations. The OCR will adopt Bylaws by which the OCR shall be governed, and the organization will conduct the political affairs and business operations of the Republican Party within Oakland County.

Article 2 - Members

Section 2.1: Paid Members in Good Standing and Members

Members in Good Standing must have the dues paid no later than the close of business on October 1st (or the next business day after October 1st, if said calendar date falls on a weekend) of each calendar year and shall remain a member in good standing until the close of the membership window of the following year i.e. October 1st (or the next business day after October 1st, if said calendar date falls on a weekend). For a Precinct Delegate to be eligible for nomination and election to the OCR Executive Committee, the Delegate must be a Paid Member in Good Standing. (See Article 3 Section 3.5.4 of these Bylaws) Oakland County registered voters must be Paid Members in Good Standing to be nominated or serve as an Officer of the OCR Executive Board.

Section 2.2: Membership Duration

Members shall include all persons who have paid Annual Membership Dues, as identified by the Executive Committee, or more to the OCR in the preceding 10 years, Members in Good Standing are individuals that have paid their membership dues on a yearly basis.

Article 3 - The Executive Committee

Section 3.1: Overview

There shall be an Executive Committee of the OCR, which shall be established as provided by Michigan law (MCL § 168.599) and in accordance with Article 3, Sections 3.3 and 3.4 of these Bylaws. The Executive Committee shall elect the Chair (Vice-Chair and the Deputy Treasurer will be appointed by the newly elected chair with the approval of the Executive Committee), Secretary, Treasurer, and Youth-Vice Chair of the Executive and County Committees, and shall fill any vacancies occurring in these offices. No proxy voting shall be allowed for the selection of officers to the Executive and County Committee.

Section 3.2: Duties

The duties of the Executive Committee shall be to establish general policy for, and to perform such additional duties as may be required by law.

Section 3.3: Executive Committee Members

The Executive Committee shall consist of an elected Chair of the Oakland County Republican Party, Delegate-Elected Members, Nominee Members, and Ex-Officio Members.

Section 3.4: Election of Delegate-Elected Members

The Delegate-Elected Members of the Executive Committee shall be elected from the Precinct Delegates elected at the most recent August primary election or were on the ballot as Precinct Delegates and received a minimum of 30 votes in the most recent August Primary Election. Such Delegate-Elected Members must be paid members in good standing with OCRP. The election is held at the Fall County Convention (The second fall convention if held in presidential election year). The Delegate-Elected slots are apportioned among the State House Districts which are in whole, or in-part, located in Oakland County and in a direct ratio to the most recent votes for the Republican candidate for Oakland County Executive in each of the districts, as shall be determined each even year by the OCRP Chair.

Section 3.5: The Members of the Executive Committee shall be determined as follows:

3.5.1: Delegate-Elected Members.

The number of Delegate-Elected Members is equal to the sum of the following nominees from the most recent August primary election for the listed offices in subparagraphs a through d, below, plus the number of office holders elected at the most recent election for subparagraph e, below:

- a. The total number of Republican nominees for Republican Oakland Countywide office.
- b. The number of Republican nominees for the Oakland County Board of Commissioners.
- c. The number of Republican nominees for State House representing Oakland County in whole or part (The Nominee must be registered to vote in Oakland County).
- d. The number of Republican nominees for State Senate representing Oakland County in whole or part (The Nominee must be registered to vote in Oakland County).
- e. The number of Republican **statewide office holders** who are registered to vote in Oakland County. Republican Statewide Office holders are Republican and defined as:
 - i. The governor.
 - ii. The lieutenant governor
 - iii. The secretary of state
 - iv. The attorney general.
 - v. A Member of the State Board of Education.
 - vi. A Member of the University of Michigan Board of Regents.
 - vii. A Member of the Michigan State University Board of Trustees.
 - viii. A Member of the Wayne State University Board of Governors.

3.5.2: Nominee Members

The Nominee Members are the individuals who reside in Oakland County and were most recently nominated by the Republican Party from the most recent August primary election for the following offices:

- a. Oakland Countywide office.
- b. Oakland County Board of Commissioners.
- c. State House representing Oakland County in whole or part (Must be an Oakland County registered voter).
- d. State Senate representing Oakland County in whole or part (Must be an Oakland County registered voter).
- e. Statewide office holders who are registered to vote in Oakland County.

3.5.3: Ex-Officio Members

The Ex-Officio members of the Executive Committee shall have a voice, but no vote during Executive Committee Meetings, unless the Ex-Officio Member participates as a Proxy for a voting member. Ex-Officio Members must be registered to vote in Oakland County and are individuals who hold the following positions:

- a. Members of the Republican State Committee
- b. State Party Officers
- c. Former OCRP Chair(s) who have served within the last ten (10) years
- d. Republican Congressmen and Congressional District Chairs
- e. Current presidents of the OCRP 400 Club, Oakland County Young Republicans, and any Federated (RWF) Republican Women’s Club located within Oakland County and the OCRP Lincoln Republican Club
- f. Chairs of the various committees appointed by the OCRP Chair
- g. The individual appointed as OCRP General Counsel
- h. OCRP Finance Chair
- i. The immediate past office holders of the positions of OCRP Vice-Chair, OCRP Secretary and OCRP Treasurer

Section 3.5.4: Eligibility to Serve as Delegate-Elected Member

Eligibility for the Delegate-Elected Members to be nominated for the OCRP Executive Committee includes:

- a, Precinct Delegates most recently elected or were on the ballot and received a minimum of 30 votes in the most recent August Primary Election.
- b, Participation and being a Member in Good Standing of OCRP.
- c. Be a registered voter in and resident of the District they wish to represent.

Section 3.6: Vacancies

If a vacancy occurs within the Executive Committee, the entire Executive Committee will fill the vacancy from eligible members (see Article 2) for the seat vacated. A nominee Precinct Delegate for the vacated position must reside in the same State House Legislative District as the member being replaced. If no candidate is eligible from the same district, then any eligible Precinct Delegate from Oakland County may be nominated and elected. Notification of a vacancy will be sent out to the entire County Committee so that nominations can be submitted to the Chair, and closed, seven (7) days prior to the Executive Committee Meeting that will act on filling of the vacancy.

Article 4 - County Committee

Section 4.1: General

There shall be a County Committee which shall consist of the following persons who must be registered voters and residents of Oakland County: all Precinct Delegates elected and serving, elected County Executive Committee officers, members of the Executive Committee and Congressional District Committee officers.

Section 4.2: Voting

Each individual shall have one (1) vote.

Section 4.3: Duties

The duties of the County Committee shall be to elect Delegates, and Alternate Delegates to the State Convention, elect the Executive Committee, approve the organization's Bylaws and any Bylaw amendments and to perform all duties provided by law.

Article 5 – Meetings of the County Committee

Section 5.1: Meetings

Meetings of the County Committee shall be held as required by law, or as called by the Chair of the Executive Committee, and at a time and place within Oakland County, to be determined by the County Chair.

Section 5.2: Quorum

A quorum for all meetings of the County Committee shall be seventy-five (75) members of the Committee or one-fourth (1/4) of the membership, whichever is smaller. No County Committee vote may be cast by proxy.

Section 5.3: Posting of Meeting Location and Agenda

The time, location and agenda of any meeting of the County Committee shall be posted on the OCRP website on a date that is not later than when official notices are issued to the County Committee members.

Article 6 - Meetings of the Executive Committee

Section 6.1: Scheduling Meetings

The Executive Committee shall meet at least four (4) times each calendar year, or as frequently as necessary to carry out its duties, at times and places within Oakland County, to be determined by the Chair. Notice of regular meetings will be posted on the OCRP website, and sent by email to all Executive Committee Members at least 10 days prior to the meeting.

Section 6.2: Quorum

A quorum for all meetings of the Executive Committee shall be one-third (1/3) of the voting membership of the Committee represented by person or by proxy.

Section 6.3: Voting

Any member of the Executive Committee may designate, in writing, a person to represent them at any meeting of the Executive Committee, except that no person shall hold more than one (1) vote, nor shall any person hold a proxy unless that person is a registered voter of and resides in Oakland County. A signed hard copy (fax or email scan allowed) of the proxy designating the holder must be presented to the OCRP Secretary, OCRP Chair or the Chair's designee before a credential for voting will be issued. A proxy may not vote for Bylaws, Bylaw changes or Executive Committee members.

A proxy may not be assigned to, or used by, paid full or part time personnel on the OCRP staff. A proxy may not be assigned to another current member of the Executive Committee with the exception of Ex-Officio members.

Section 6.4: Special Meetings

Special meetings of the Executive Committee may be called by the County Chair when he or she shall deem it advisable, and shall be called when requested, in writing, by thirty (30) members of the Executive Committee, or eighty (80) members of the County Committee.

Section 6.5: Failure to Attend Meetings

Any Delegate-Elected member who shall be deemed absent at two (2) regularly scheduled meetings of the Executive Committee in a calendar year shall be considered to have resigned from the Committee and his or her position on the Committee shall be filled as provided in Section 3.6 of these Bylaws. A Delegate-Elected member may use a proxy for any meeting; however, only two (2) proxies will be counted as attendance in a calendar year.

Article 7 – Officers

Section 7.1: Officers - General

The officers of the Executive Committee and the County Committee shall be a Chair, a Vice-Chair, a Youth Vice-Chair, who shall be between the ages of 18 and 25, a Secretary, a Treasurer, a Deputy Treasurer, and such other officers as may be appointed by the Chair with the approval of the Executive Committee. The officers of the County Committee and the Executive Committee shall be the same persons.

Section 7.2: Election and Appointment

The Chair, Secretary, Treasurer and Youth Vice Chair shall be elected by the Executive Committee within thirty (30) days following the Fall County Convention held in even numbered years. After the election of a Chair, the new Chair shall appoint the Vice-Chair, and the Deputy Treasurer, with the approval of the Executive Committee. The term of office shall be for two (2) years, commencing on January 1st of the odd numbered years. The officers need not be members of the voting Executive Committee to be eligible for nomination and election to any officer position, but they must be eligible to serve as outlined in Article 2.

Section 7.3: Vacancies

If an officer shall resign or become ineligible to hold office, there shall be a vacancy in that office. If a vacancy occurs in the office of Chair, the powers and duties of the Chair shall be assumed immediately and automatically by the Vice-Chair until a new Chair is elected. In the event a vacancy occurs in the office of the Treasurer, the powers and duties of the Treasurer shall be assumed immediately and automatically by the Deputy Treasurer until a new Treasurer is elected. All vacancies in offices shall be filled by elections by the Executive Committee for the remainder of the term. Such elections shall be held not less than fifteen (15) and no more than forty-five (45) days after the vacancy occurs.

Article 8 - Duties of Officers

Section 8.1: County Chair

The duties of the Chair shall be those provided by law, and also such other duties not prohibited by law as may be required by action of the County Committee or the Executive Committee, including but not limited to the following:

The Chair shall preside at all meetings of the County Committee and the Executive Committee, and shall be an Ex-Officio member of all other OCRP Committees.

The Chair shall be responsible for directing the administration of the Headquarters and staff; shall be responsible for managing the day-to-day affairs of the OCRP; shall coordinate the activities of the Republican County Committee and all other OCRP Committees; shall submit a proposed annual budget for review and approval or modification by the Budget Review Committee prior to the February meeting of the Executive Committee; and may hire full, or part-time, personnel to fill positions approved by the Executive Committee. The Chair may decide to pay stipends of less than \$400 per intern per month, up to \$1,200 in aggregate, without prior approval of the Budget Committee.

The Chair shall not authorize expenditures in excess of \$2,500 over an approved line item budget, unless approved by the majority of the Budget Committee.

The Chair shall also not authorize any expenditure that will result in the OCRP being in any financial debt at the end of the Chair's term of office, without the affirmative approval of more than three-fourths (3/4) of the Budget Committee, made after explicit reference to this Bylaw and disclosure of the estimated debt to remain at the end of the Chair's term of office. If the Chair violates this Article, the Chair may be removed for cause by a vote of the Executive Committee as cited in Section 8.7 of these Bylaws.

The Chair shall have the responsibility for maintaining Precinct Delegate allotment in accordance with The State Party Rules of the Michigan Republican Party.

Any changes to the total allotment of Precinct Delegates, at or less than, one (1%) percent will be at the discretion of the Chair. Any changes **greater than one (1%) percent** shall require a two-thirds (2/3) super-majority of the Executive Committee present and voting. The Chair, or Chair's designee shall deliver to the County Clerk the allotment document by the April 1st deadline of an even numbered election year, as currently specified in MCL 168.623a(1).

Section 8.2: Vice-Chair

The Vice-Chair shall preside at meetings of the County Committee and the Executive Committee in the absence of, or at the request of, the Chair and shall perform such other duties as directed by the Chair and/or the majority action of the Executive Committee or County Committee. In the event the Chair is unable to act, the powers and duties of the Chair shall be assumed by the Vice-Chair until such inability is removed or until the Chair shall again take up the duties of the office.

Section 8.3: Youth Vice-Chair

The Youth Vice-Chair shall be responsible for organizing Teenage Republican Club chapters, College Republican Chapters, Young Republican Organizations and for carrying out such other duties as shall be assigned by the Chair.

Section 8.4: Secretary

The Secretary will perform all the duties normally incident to the office of Secretary and in particular will maintain a permanent record of the minutes and attendance at all meetings of the Executive Committee and County Committee. These records will be made available for inspection and copying with a ten day written notice by any Member; will furnish with a five day written notice (at least 10 days after said meeting) the minutes of the most recent meeting to any Member who requests the same; and will see that all notices are duly given as required by law and by these Bylaws. Within ten days of a Member resignation, under Section 6.5, the Secretary will report the name(s) of the resigned Members to the Chair.

Section 8.5: Treasurer

The Treasurer shall have the care and custody of all monies paid to the County Committee and shall deposit the same in the name of the OCRP in a bank approved by the Executive Committee, and shall pay all duly authorized bills. The Treasurer shall serve as Chair of the Budget Review Committee, and shall be responsible for the proper and timely filing of all financial reports by law.

The Treasurer shall keep, or cause to be kept, an accurate account, in permanent records, of all receipts and disbursements of funds of OCRP, using proper and orderly methods of keeping records; and shall render summary statements of the revenues, expenditures, outstanding obligations and cash balance of the OCRP to the Executive Committee and County Committee at each regular meeting.

The Treasurer shall provide an annual statement and report as of December 31st of each year setting forth the financial condition of the OCRP and summarizing its income and expenditures. The Treasurer shall forward the reports to the OCRP officers by January 31, of the year following and shall present a summary of the report to the Executive Committee and County Committee at their next regular meetings. The Treasurer shall turn over to his or her successor all funds, accounts, passwords, and other property pertaining to the affairs of Treasurer upon leaving office.

Section 8.6: Deputy Treasurer

The Deputy Treasurer shall assume the powers and duties of the Treasurer, as defined in Section 8.5 of this Article, during the absence or inability of the Treasurer. The Deputy Treasurer will also serve as a member of the Budget Review Committee.

Article 9 - Removal of Officers.

Section 9.1: Procedures for Removal.

Any officer may be removed as an officer and member of this Executive Committee by two thirds ($\frac{2}{3}$) vote of the Executive Committee, voting in person and excluding all proxies. To bring the question before the Executive Committee as to the removal of an officer, a petition requesting that such a vote be taken, bearing the signatures of at least fifty percent (50%) of the entire Executive Committee, shall be filed with the Chair (or, if the Chair is the officer in question, then such petition shall be filed with the Secretary).

The proposed language of removal must be included in the meeting notice. Furthermore, written notice must be sent to the member being removed no less than 10 days in advance of the Executive Committee meeting when that action will be considered. The member must be given the opportunity to respond to the reason for removal during the meeting considering said removal.

In the event of the removal of an officer, a successor shall be selected at the next meeting of the Executive Committee pursuant to Article 7, Section 7.3. Any officer removed from office shall be ineligible to run for election for membership in the executive committee in any capacity for ten years from the year of dismissal.

Article 10 - Special Committees

Section 10.1: Term of Special Committees:

All Special Committees are appointed by the Chair and serve for a period of two (2) years, and run concurrent with the current term of the officers of the Oakland County Republican Committee.

Section 10.2: Budget Review Committee

There shall be a Budget Review Committee, which shall consist of the Treasurer, who shall serve as the Chair, the Deputy Treasurer, the County Chair, the Finance Chair, and seven (7) persons to be appointed by the County Chair with the approval of the Executive Committee.

The Budget Review Committee shall review and approve, or modify by majority vote, the proposed annual budget, which shall be submitted by the County Chair. The Budget Review Committee shall submit the reviewed and recommended budget summary by the March meeting of the Executive Committee for review and approval. As defined, this committee should require a dedicated secretary to record all motions, votes, and changes to the proposed budget and to compile a final version of the budget.

The Budget Review Committee shall meet at least quarterly and shall regularly report to the Executive Committee the current status of the financial policies and programs of the OCRP. The Budget Review Committee may recommend such changes and alterations in the budget as are necessary when actual revenues and revised revenue projections are not adequate to support budgeted expenditures. Recommendations of the Budget Review Committee with reference to the budget shall be presented to the Executive Committee for approval at the next Executive Committee meeting.

Section 10.3. Judicial Candidate Review Committee (JCRC)

The Committee shall consist of seven (7) members appointed by the Chair. The Chair of the JCRC shall be a licensed attorney. The Committee must have at least two (2) non-attorney members among those selected. The JCRC shall evaluate and make recommendations to the OCRP Executive Committee on all judicial candidates relating to support or endorsements if allowed by the rules governing the same.

Section 10.4: Bylaw & Convention Committee:

The Bylaw and Convention Committee shall be made up of 7 persons from the Executive Committee as appointed by the Chair. The Committee shall assist and advise the Chair regarding OCRP Bylaws and Convention procedures, rules and deadlines. The Committee will also be responsible to approve any change(s) in the city sub-caucus groupings at least 45 days before the Convention, or as available from the state party.

Article 11 – Resolutions

A draft resolution submitted by a Member of the Executive Committee, must have 20 signatures of Executive Committee Members supporting the resolution to bring it to a hearing in front of the next Executive Committee meeting. The draft resolution, and the supporting Executive Committee signatures endorsing the resolution must be submitted to the Chair no later than 17 days prior to an Executive Committee meeting, allowing the distribution of the resolution to all members for review prior to the meeting. Any proposed resolution without the required number of Executive Committee Member signatures, and/or, without complying with the notice period will be tabled until such defects are cured.

At that point, the resolution will be presented at the next regularly scheduled Executive Committee Meeting, unless the Executive Committee votes to consider the resolution at meeting by a two-thirds (2/3) vote in support of the hearing.

Article 12: Endorsements

Section 12.1: Candidate Endorsements

Any candidate who wins a Republican primary shall be endorsed by OCRP unless the endorsement is withheld as allowed under OCRP Bylaws.

Any candidate nominated at a Republican State or National Convention shall likewise be endorsed by OCRP unless the endorsement is withheld as allowed under the OCRP bylaws

Section 12.2: Endorsement Exceptions

In the exceptional circumstance where an endorsement will significantly benefit the Republican Party in Oakland County, the Executive Committee may endorse, support or disavow an individual candidate in a contested Republican or non-partisan special election, Republican or non-partisan primary election, a non-partisan general election, or in a judicial election provided that a motion to endorse or disavow a particular candidate be adopted by two-thirds (2/3) of the Executive Committee present and voting, and provided further that notice of consideration of the motion is given as provided in Article 13 Section 13.3, with the consent of the candidate whose endorsement is proposed.

Section 12.3: Use of Resources

The resources (unless provided on a fairly equal basis) of the OCRP shall not be used to endorse or support individual candidates in primaries except as provided in Section 12.2. The use of such resources shall not interfere with the operation of Headquarters or with the functioning of OCRP.

Section 12.4: Endorsements in Primaries

It is the policy of the County Committee and the Executive Committee that the officers of the Committee in their official capacity shall not endorse partisan candidates in a contested primary election, or a judicial election (not including Supreme Court) except where the candidate has received Executive Committee endorsement.

Article 13 - Procedure

Section 13.1: Parliamentary Procedure for Meetings

Robert's Rules of Order, Latest Newly Revised, shall govern the Executive Committee and County Committee and in all cases where said rules are not in conflict with the Bylaws of these Committees.

Section 13.2: Content of Meeting Notice

An agenda and preliminary notice of the subject matter to be considered at meetings of the Executive Committee or County Committee shall be sent via mail (as hereinafter defined) by the Secretary to each member of that committee with the notice and the time and place of the meeting not less than ten (10) days prior to each meeting. Five (5) days notice shall be given for special meetings unless such notice is prevented by an emergency, as determined by the OCRP Chair.

Section 13.3: Definition of "Mail"

For purposes of these Bylaws, the term "mail" shall be defined as mail by the U.S. Postal Service, electronic mail, facsimile transmission, private mail delivery service or personal delivery.

Any notices or notification pursuant to these Bylaws may be sent by any reasonable means, including, but not limited to, by the U.S. Postal Service, electronic mail, facsimile transmission, private mail delivery service or personal delivery. Any individual entitled to notice pursuant to these Bylaws may request notice by the U.S. Postal Service if submitted in writing to the OCRP Secretary.

Article 14 - Filling Republican Elected Position Vacancies

The Executive Committee shall nominate candidates as provided by law to fill vacancies that occur in countywide offices, township offices, city offices, or any other office (including state legislative or congressional offices), provided the electoral district of which is entirely within the boundaries of the county.

Article 15 - Amendment of Bylaws

These Bylaws may be amended by a majority of the Executive Committee and County Committee membership present and voting, except that Article III may only be amended by two-thirds (2/3) vote of the Executive Committee and County Committee membership present and voting, provided that notice of any proposed amendment shall have been sent with the meeting notice to each member of the Committee. No amendment shall take effect until it has been adopted by both the Executive and the County Committee.

Article 16 - Adoption

These Bylaws shall be adopted when approved by a majority of the Executive Committee and the County Committee present and voting at the meeting when they are presented.

These Bylaws shall govern the conduct of the OCRP, the Executive Committee, the County Committee, Executive Committee Officers, and committees, upon adoption by the Executive Committee, and until the County Committee shall adopt these Bylaws with or without amendment.

When adopted, these Bylaws shall remain in force and effect until amended in accordance with Article 15.

NOTHING ELSE FOLLOWS

Bylaws amended on 29 April, 2021