

### **Steps to Become A Registered Parliamentarian**

1. Become a Provisional Member of a local parliamentary unit to learn parliamentary procedure and gain practical experience.
2. Become a Regular Member of the National Association of Parliamentarians (NAP):
  - a. Download the FREE NAP Membership Study Guide.
  - b. Complete 100 Practice Questions at the end of the Membership Study Guide.
  - c. OPTIONAL: Read Robert's Rules of Order in Brief.
  - d. Download and complete the NAP Membership Application.
  - e. Send completed application with check for annual dues: national (\$84) and state (\$15-\$25).
  - f. Take the 40-Question Membership Exam and pass with 70% (online test, approximately 30 minutes to complete, preliminary results available immediately online, official results within a few weeks).
3. Become a Registered Parliamentarian (RP) with the National Association of Parliamentarians:
  - a. Purchase Robert's Rules of Order, Newly Revised
  - b. Study Robert's Rules of Order, Newly Revised (RONR) and watch online videos available from NAP. *\*Depending on study pace, this could take between 3 – 12 months to be ready for the exam.*
  - c. OPTIONAL: Take a preparatory course for the NAP Registration Exam (\$40).
  - d. Take approximately 300-Question, proctored NAP Registration Exam (\$200, online).