

Regular Executive Committee Meeting AGENDA (Sample)

_____ PARTY EXECUTIVE COMMITTEE

REGULAR MEETING AGENDA

(date)

(scheduled start time)

(location)

[**BOLD BLACK** indicates necessary items on the agenda, unless there is no business under them.]

1. Call to Order

2. Invocation
3. Pledge of Allegiance
4. Brief Recalling of Objects or Ideals of Organization

5. Roll Call & Determination of Quorum

6. Approval of Agenda

7. Reading & Approval of Minutes

8. Precinct Delegate Comments

9. Reports of Officers & Standing Committees

10. Reports of Special (Select or Ad Hoc) Committees

11. Special Orders of Business

12. Unfinished Business & General Orders

13. New Business

14. Precinct Delegate Comments
15. Member Comments
16. Elected Officials Reports
17. General Good & Welfare
18. Announcements
19. Program

20. Adjournment