

Addendum to Script for November County Convention – Electing Executive Committee Members (Voting by Apportionment Method)

[If needed, insert after 13] under subheading: **If a Nominating Method is prescribed by the Standing Rules**]

Voting by Apportionment Method

PERMANENT CHAIR: **“As described in the Standing Rules approved by this convention body, delegates will now split into smaller electing bodies (or sub-caucuses) for the selection of executive committee members. The convention will recess until the sub-caucuses have completed their elections.”**

- Describe how delegates can determine which sub-caucus they are part of and where this electing body will meet.
- List the number of executive committee members each sub-caucus is to choose, describe how these apportionment numbers were determined, and describe the voting method for electing executive committee members [if prescribed in the Standing Rules Report].
- If not all executive committee members will be selected in smaller electing bodies via the Apportionment Method, explain the nominating method described in the Standing Rules for how the remaining members will be selected.
- List the names of chairpersons for each sub-caucus and ask them to come forward and obtain resources from the Secretary.

PERMANENT SECRETARY: [Provide each Sub-Caucus Chair with a Sub-Caucus Chair Report and give instructions on how to complete it properly.]

DELEGATES: [Divide into smaller electing bodies to select Executive Committee Members.]

SUB-CAUCUS CHAIRS: [Provide a copy of the Sub-Caucus Chair Report to the Permanent Convention Tellers for aggregation.]

PERMANENT CONVENTION TELLERS: [Receive Sub-Caucus Chair Reports. Complete the Tellers' Report for the Aggregation of Sub-Caucus Vote Results.]

PERMANENT CONVENTION TELLERS: [Staple the Sub-Caucus Chair Reports to the Tellers' Report for the Aggregation of Sub-Caucus Vote Results.]

PERMANENT CHAIR [strike gavel]: **“The convention will reconvene.”**

PERMANENT CHAIR: **“Will the Tellers please present their report?”**

TELLER: **“The Tellers' Report for the elections of members for the Executive Committee from each sub-caucus: This convention body must elect #___ members for the Executive Committee. #___ members for the Executive Committee were elected in sub-caucuses by majority vote.** [Read off the number elected by each sub-caucus, and the list of names in each.] **#___ were elected in** _____ [describe sub-caucus]. _____ [name each member elected for the Executive Committee], _____, _____, [etc.] [Give report to chair to reread and announce election.]

PERMANENT CHAIR [rereads Teller's Report, then declares election]: **“The Tellers' Report for the elections of members for the Executive Committee from each sub-caucus: This convention body must elect #___ members for the Executive Committee. #___ members for the Executive Committee were elected in sub-caucuses.** [Read off the number elected by each sub-caucus, and the list of names in each.] **#___ were elected in** _____ [describe sub-caucus]. _____ [name each member elected for the Executive Committee], _____, _____, [etc.] **We have an election.”**

TELLER: [Give copies of the Sub-caucus Chair Reports and the compiled Tellers' Report for the Aggregation of Sub-Caucus Vote Results to the Permanent Convention Secretary to file.]

If all Executive Committee seats are filled

PERMANENT CHAIR: **“All of the seats on the Executive Committee are now filled.”** [Go on to 14) Elevation of Precinct Delegates.]

If all Executive Committee seats are NOT filled

PERMANENT CHAIR: **“This convention body must elect #___ members for the Executive Committee. #___ seats remain to be filled.”**

If a Nominating Method is prescribed by the Standing Rules

[Follow it.]

If a Nominating Method is NOT prescribed by the Standing Rules

[Go to [J](#) to choose a nominating method.]